

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

HELD: 6:00 p.m. ON WEDNESDAY, July 13, 2022

PLACE: Chatfield State Park – Multi-purpose Room
11500 N. Roxborough Park Road
Littleton, CO 80125, and
Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Jay King, Vice President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer

Director Rottman was not able to attend – Unexcused absence

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions, Inc.

1. Call to Order: The meeting was called to order by Director Fleisher at 6:10 p.m. A quorum of four (4) Directors were present. No additional conflict disclosures were stated by the Directors.

2. Approval of Agenda: Director King moved that the Board approve the agenda as presented. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

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3. Consent Agenda: The Board reviewed and discussed the minutes from the May 11, 2022 Regular Meeting. Director King moved that the Board approve the Consent Agenda as presented. Upon a second by Director Fleischer, and upon a vote taken the motion carried unanimously.

4. Public Comment: None

5. Discussion / Action Items:

A. 2022 Rate & Fee Discussion. Mr. Schlegel presented an accounting for water use and service fee revenues received during the first six-months of 2022. The Directors discussed the 2022 water use inclining block rates, the applicability of that rate structure, and maintaining the rate structure to encourage the responsible use of domestic water.

6. Financial Items:

A. Consider Ratification and Approval of Payment of Claims.

i. Mr. Schlegel discussed a list of claims approved by the Board and paid in the month of June 2022 for ratification. Director Ela moved that the Board ratify the June 2022 payments represented by checks #10215 through 10222 totaling \$13,864.32. Following a second by Director King, and upon a vote taken the motion carried unanimously.

ii. Mr. Schlegel presented a list of July 2022 claims for the Board's consideration. Director Ela moved that the Board approve the July 2022 payments represented by checks #10223 through #10229 totaling \$13,238.42. Following a second by Director King, and upon a vote taken the motion carried unanimously.

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B. Review of District Financial Statements. Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending June 30, 2022.

i. Mr. Schlegel discussed the current balance in the 1st Bank General Fund account and suggested that the Board members consider a transfer of funds from the 1st Bank account to the District's Colotrust accounts to take advantage of a slight interest earning advantage. Director Ela moved that the Board authorize a transfer of \$60,000.00 from the 1st Bank account to the District's Colotrust Capital Fund account and a transfer of \$40,000.00 from the 1st Bank account to the District's Colotrust General Fund account and direct staff to make those transfers. Following a second by Director Fleischer, and upon a vote taken the motion carried unanimously.

7. Other Business: None

8. Manager's Report: Mr. Schlegel presented his report to the Board.

A. Completion of the 2021 Financial Audit has been delayed due to a health issue, so a request for an extension was submitted to and approved by the State Auditor's Office until September 30, 2022.

9. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 7:05 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, September 14, 2022 at 11500 N. Roxborough Park Road, Littleton, CO 80125 or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,

DocuSigned by:
Evan Ela
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Evan D. Ela, Secretary