

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS
HELD: 6:00 p.m. ON WEDNESDAY, May 11, 2022
PLACE: Chatfield State Park – Multi-purpose Room
11500 N. Roxborough Park Road
Littleton, CO 80125, and
Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Jay King, Vice President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer

Director Rottman was not able to attend – Excused absence

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions

1. Call to Order: The meeting was called to order by Director Fleisher at 6:05 p.m. A quorum of four (4) Directors were present. No additional conflict disclosures were stated by the Directors.

2. Approval of Agenda: Director Fleischer requested that the XCEL Energy Insurance Settlement for the damage caused by the backflow prevention device at Chatfield be added to the agenda and moved that the Board approve the agenda as amended. Following a second by Director Ela, and upon a vote taken the motion carried unanimously.

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3. Consent Agenda: The Board reviewed and discussed the minutes from the March 9, 2022 Regular Meeting. Director King moved that the Board approve the Consent Agenda as presented. Upon a second by Director Fleischer, and upon a vote taken the motion carried unanimously.

4. Public Comment: None

5. Discussion / Action Items:

A. Swearing In of Re-Elected Directors: Director Fleischer administered the Oaths of Office to Directors Ela and Mansfield.

B. Emergency Water Supply Interconnect Update: Mr. Schlegel stated that all work has been completed and he is working with the staff at the Centennial Water & Sanitation District to develop a protocol for requesting and receiving potable water when required. The contractor has received a Notice of Completion for the District and the two-year warranty period has begun.

C. 2022 Rate & Fee Discussion and Public Hearing: Director Fleischer opened the Public Hearing at 6:18 p.m.

Mr. Schlegel stated that Denver Water increased both the meter rate and the water use rate in February 2022 and the Directors discussed the need to keep pace with any Denver Water rate increases so as not to fall behind that schedule which would result in deficit budgeting or spending. Different alternatives for potential rate adjustments were discussed. Following discussion, Director Fleischer closed the Public Hearing at 6:36 p.m.

Director Fleischer moved that the Board approve and authorize the following increases:

Bi-Monthly Service Fee from \$55.00 to \$60.00

Water Use Rates: 1 to 30,000 gallons from \$4.44 / 1,000 gallons to \$4.65 / 1,000 gallons
30,001 gallons to 50,000 gallons from \$6.66 / 1,000 gallons to \$6.96 / 1,000 gallons
50,001 gallons and above from \$8.88 / 1,000 gallons to \$9.28 / 1,000 gallons

Upon a second by Director King, and upon a vote taken the motion carried unanimously.

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6. Financial Items:

A. Consider Ratification and Approval of Payment of Claims.

i. Mr. Schlegel presented a list of claims approved by the Board and paid in the month of April 2022 for ratification. Director King moved that the Board ratify the April 2022 payments represented by checks #10195 through 10205 totaling \$219,630.74. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

ii. Mr. Schlegel presented a list of May 2022 claims for the Board's consideration. Director King moved that the Board approve the May 2022 payments represented by checks #10206 through #10214 totaling \$92,452.83. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

B. Review of District Financial Statements. Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending April 30, 2022.

7. Other Business: XCEL Director Fleischer stated that the Board is appreciative of Mr. Schlegel's efforts to obtain a repayment of expenses from EXCEL Energy to the District for costs incurred by the equipment freezing incident in December 2021. To that end Director Fleischer moved that the Board approve and authorize a monetary bonus to Special District Solutions, Inc in the amount of \$1,800.00. Following a second by Director Ela, and upon a vote taken the motion carried unanimously.

8. Manager's Report: Mr. Schlegel presented his report to the Board.

9. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:57 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, July 13, 2022 at 11500 N. Roxborough Park Road, Littleton, CO 80125 or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,



Evan D. Ela, Secretary