

**CHATFIELD SOUTH WATER DISTRICT**

<https://chatfieldsouthwd.colorado.gov/>

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

HELD: 6:00 p.m. ON WEDNESDAY, May 10, 2023

PLACE: 11500 N. Roxborough Park Road

Littleton, CO 80125, and

Virtual via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

**BOARD MEMBERS PRESENT:**

- ❖ Donna Fleischer, President
- ❖ Tom Mansfield, Treasurer
- ❖ Joseph Rottman, Assistant Secretary
- ❖ VACANCY

Director Ela was not able to attend.

**OTHERS IN ATTENDANCE**

Julie Schultz

Kurt Schlegel, Special District Solutions, Inc.

1. Call to Order: The meeting was called to order by Director Fleisher at 6:01 p.m. A quorum of three (3) Directors were present or participating. No additional conflict disclosures were stated by the Directors. Director Fleischer moved that the Board excuse Director Ela's absence from the meeting. Following a second by Director Mansfield, and upon a vote taken the motion carried unanimously.

2. Approval of Agenda: Director Fleischer moved that the Board approve the agenda as presented. Following a second by Director Rottman, and upon a vote taken the motion carried unanimously.

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3. Consent Agenda: Director Rottman moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the March 8, 2023, Regular Meeting
- Ratify the payment of claims for the period ending April 30, 2023:
  - Checks #10299 through #10306 in the amount of \$9,121.79.

Upon a second by Director Fleischer a vote was taken, and the motion carried unanimously.

4. Public Comment: None

5. Discussion / Action Items:

A. Swearing In of Recently Elected Directors: Directors Fleischer and Rottman were elected via acclamation on May 2, 2023 and swore or affirmed their Oaths of Office for terms that run through May 2027. The Directors discussed the vacancy on the Board of Directors and the requirements to fill such a vacancy.

B. Election of Officers: Following discussion Director Fleischer moved that the Board re-elect the current slate of Officers:

- Donna Fleischer, President
- Evan Ela, Secretary
- Tom Mansfield, Treasurer
- Joseph Rottman, Assistant Secretary

Upon a second by Director Rottman a vote was taken, and the motion carried unanimously.

C. Centennial Water Interconnect – Pressure Reducing Valve (PRV): Mr. Schlegel stated that he has been working with the District's Engineer and the Operations staff at Centennial Water & Sanitation District to determine if a modification to an existing water filter / meter combination at the interconnection is acceptable. If that is approved, the PRV could then be installed in the existing vault with some minor modifications. Mr. Schlegel will continue this effort and will keep the Directors informed as to any progress made.

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6. Financial Items:

A. Payment of May 2023 Claims: Mr. Schlegel presented a list of claims for the Board's consideration. Director Fleischer moved that the Board approve the May 2023 payments represented by checks #10307 through #10313 totaling \$9,033.01. Following a second by Director Rottman, and upon a vote taken the motion carried unanimously.

B. Review of District Financial Statements. Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending April 30, 2023.

7. Other Business: None

8. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:30 p.m.

The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, July 12, 2023 at 11500 N. Roxborough Park Road Littleton, CO 80125 or as a virtual meeting via the Zoom platform, or both.

Respectfully submitted,

DocuSigned by:

Evan Ela

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Evan D. Ela, Secretary