

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

HELD: 6:00 p.m. ON WEDNESDAY, January 10, 2024

PLACE: Virtually via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer
- ❖ Robert Rosic, Assistant Secretary

Director Rottman was not able to attend – Unexcused absence

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions, Inc.

No members of the public attended in person or virtually.

1. Call to Order: The meeting was called to order by Director Fleisher at 6:00 p.m. A quorum of four (4) Directors were present. No additional conflict disclosures were stated by the Directors.

2. Approval of Agenda: Director Mansfield moved that the Board approve the agenda as presented. Following a second by Director Ela and upon a vote taken, the motion carried unanimously.

3. Consent Agenda: Director Ela moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the December 6, 2023, Regular Meeting
- Ratify the payment of claims for the period ending December 31, 2023:
 - Checks #10366 through #10379 in the amount of \$8,265.61.

Following a second by Director Fleischer and upon a vote taken, and the motion carried unanimously.

CHATFIELD SOUTH WATER DISTRICT
RECORD OF PROCEEDINGS

4. Public Comment: None

5. Discussion / Action Items:

A. Emergency Interconnection Modification Project – Mr. Schlegel stated that the delivery date of the new water meter and pressure reducing valve has been delayed. The Contractor now anticipates that the equipment will be delivered around 18 January, 2024 and the installation of the equipment will commence upon receipt.

B. Geo-Location Services Proposals – Mr. Schlegel again presented quotes received from two firms to geo locate District infrastructure, as an add-on to the District’s infrastructure mapping. At their last meeting, the Directors requested references from each firm, and only Level Engineering provided references. Following discussion Director Ela moved that the Board approve the GIS Service Proposal with Level Engineering for the identified basic infrastructure geo-location services, and the geo-location of residential water meter pits. Following a second by Director Rosic and upon a vote taken, the motion carried unanimously.

6. Financial Items:

A. Payment of January 2024 Claims: Mr. Schlegel presented a list of claims for the Board’s consideration. Director Fleischer moved that the Board approve the January 2024 payments represented by checks #10380 through #10386 totaling \$6,845.48. Following a second by Director Mansfield and upon a vote taken, the motion carried unanimously.

B. Review of District Financial Statements - Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending December 31, 2023.

CHATFIELD SOUTH WATER DISTRICT RECORD OF PROCEEDINGS

7. **Other Business:** Director Fleischer stated that she has had discussions with the manager of the local well company regarding the possibility of their users transitioning to the District's potable water delivery system. Following a review with those well users it was determined that there is not a majority interest among those well users at this time, but some of them might be interested individually. The Directors requested that management assemble data regarding the number of the District's active and inactive potable water taps, the number of available District potable water taps, and property ownership records of taxpayers and non-taxpayers in the Chatfield South Water District to help the Directors assess the viability of service to affected well users and tap costs. Mr. Schlegel will collect this data and provide to the Directors when complete.

8. **Adjournment:** Upon motion duly made and seconded, the Board adjourned the meeting at 6:36 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Wednesday, March 13, 2024.

Respectfully submitted,

DocuSigned by:

Evan Ela

16B2F0E22188434

Evan D. Ela, Secretary